Toft Parish Council

I hereby give notice that the First and Annual (836th) meeting of Toft Parish Council will be held on Monday 11 May 2026 at approximately 7.30 pm in The People's Hall, Toft following the Annual Parish Meeting and the William Eversden's Charity (Allotments) Meeting

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

Ben Stoehr
Mr Ben Stoehr
Clerk, 06/05/26

AGENDA

1. **To elect a Chairman and to receive the declaration of acceptance of office**
2. **To elect a Vice-Chairman**
3. **Delivery by councillors of their declarations of acceptance of office**
4. **Apologies for absence and declaration of interests**
   - 4.1. To approve written apologies and reasons for absence
   - 4.2. To receive declarations of interests from councillors on items on the agenda
   - 4.3. To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
5. **To approve the minutes of the last meeting on 13 April 2026**
6. **To co-opt to fill any vacancies resulting from insufficient candidates at election and to make arrangements for any remaining vacancies to be filled**
7. **Annual business**
   - 7.1. Review of delegation arrangements to committees, working groups, employees and other local authorities
   - 7.2. Review of the terms of reference for committees and working groups
   - 7.3. Receipt of nominations to existing committees and working groups
   - 7.4. Appointment of any new committees and working groups, confirmation of the terms of reference, the number of members (including, if appropriate, co-opted members) and receipt of nominations to them.
   - 7.5. Review and adoption of standing orders, financial regulations, risk assessment arrangements
   - 7.6. Review of arrangements, including any legal agreements, with other local authorities and review of contributions made to and expenditure incurred by other local authorities
   - 7.7. Review of representation on or work with external bodies and arrangements for reporting back
   - 7.8. Review of inventory of land and assets
   - 7.9. Review and confirmation of arrangements for insurance cover in respect of all insured risks
   - 7.10. Review of the Council's and/or employees' memberships of other bodies
   - 7.11. Review of the Council's complaints procedure
   - 7.12. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
   - 7.13. Review of the Council's policy for dealing with the press/media
   - 7.14. Review of the Council's employment policies and procedures
   - 7.15. Review of the Council's expenditure incurred under S137 of the Local Government Act 1972
   - 7.16. Setting the dates, times and place of ordinary meetings of the full Council
   - 7.17. Review of dispensations required under the Code of Conduct to enable the Council to conduct its business
   - 7.18. Review of banking arrangements and appointment of any bank signatories
   - 7.19. Member training arrangements

Clerk to the Council, Mr Ben Stoehr, 30 West Drive, Highfields Caldecote, CB23 7NY
Tel 01954 210241 Email clerk@tpc.toft.org.uk

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

8. To consider resolutions from the Annual Parish Meeting if any

9. To consider any matters arising from the last or a previous meeting

9.1. (3.2) Disposal of Asset of Community Value – update and to consider the next steps
9.2. (3.3) Finding Fitness – to consider the way forward
9.3. (3.6) Website – update
9.4. Dog fouling on Church Road – update (MY)

10. To consider any correspondence received since the last meeting requiring the Parish Council's attention

10.1. Grass cutting contractor – notification of price increase
10.2. East West Rail Consultation – to consider response (Deadline 9 June)

11. Finance, Procedure and risk assessment and use of delegated powers

11.1. To consider the finance report and approve the payment of any bills
11.2. Play inspection reports
11.3. To consider any matter which is urgent because of risk or health and safety
11.4. To consider the RoSPA report if received
11.5. To make arrangements for the Assets Walk

12. To consider any Planning or Tree works applications or related items received

12.1. Planning applications
12.2. SCDC decisions to note
12.3. Tree works applications

13. Members items and reports for information only unless otherwise stated

13.1. Village Maintenance
13.2. Highways
13.3. Toft People's Hall
13.4. Footpaths
13.5. Defibrillator report
13.6. Birdlings Liaison

14. Closure of meeting

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